

Central Intelligence Agency



Washington, D.C. 20505

ER 89-2720/1

June 23, 1989

STAT

[Redacted]  
DCI/ICS

Dear [Redacted]

STAT

I have heard that although your tenure as Chairman of the Secretarial/Clerical Management Advisory Group has long since ended, you continue to support MAG projects. I personally thank you for your dedication and commitment to the secretarial profession. Your successful steering of the MAG during 1988, particularly the well-organized and impressive Secretary of the Year Award presentation, and your continuous hard work in updating the Agency's Correspondence Handbook are greatly appreciated.

Again, I thank you for your continuing support of the MAG and your interest in making the Agency a better place for all employees.

Sincerely,

STAT

[Redacted]  
✓ James H. Taylor  
Executive Director

cc: D/ICS  
O/Personnel

## Distribution:

O-Addressee  
1-EXDIR Chrono  
1-D/ICS  
1-OP (File)  
1-Chmm/MAG (LG)  
1-[Redacted]  
1-ER

STAT

~~SECRET~~  
R 1111-1R